

Appendix A- Council Tax

Summary of Council Tax Write Offs 01/04/2012-30/09/2012

Date of Write Off	Director of Finance				Executive Director	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£5,000)	Corporate Services (£5,000.01-£10,000.00)						
15/08/2012								(£16.49)	(£16.49)		Partial reversal- band change
Q2 Totals	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£16.49)	(£16.49)	0	
Q1 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£154.11)	(£155.88)	(£309.99)	0
Overall Total	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£154.11)	(£172.37)	(£326.48)	0

Appendix B- Business Rates

Summary of NNDR Write Offs 01/04/2012-30/09/2012

Date of Write Off	Director of Finance				Executive Director Corporate Services (£5,000.01-£10,000.00)	(£10,000.01 and Over)	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£5,000)								
24/07/2012									(£12.87)	(£12.87)		Reversals- payments received
18/09/2012									(£50.57)	(£50.57)		Reversal- RV change
21/09/2012		£513.10								£513.10		2 Insolvent/ statute barred
21/09/2012			£2,912.62							£2,912.62		4 Insolvent/ uneconomic to collect
21/09/2012				£25,337.39						£25,337.39		10 Insolvent/ uneconomic to collect/ absconded/ statute barred
Q2 Totals	£0.00	£513.10	£2,912.62	£25,337.39	£0.00	£0.00	£0.00	£0.00	(£63.44)	£28,699.67	16	
Q1 Totals (B/F)	£98.33	£3,259.63	£6,947.19	£60,729.96	£0.00	£0.00	£0.00	£0.00	£0.00	£71,035.11	44	
Overall Total	£98.33	£3,772.73	£9,859.81	£86,067.35	£0.00	£0.00	£0.00	£0.00	(£63.44)	£99,734.78	60	

Appendix C- Sundry Income

Summary of Sundry Income Write Offs 01/04/2012-30/09/2012

Date of Write Off	Director of Assets & Environment (£0.00-£999.99) (£1,000.00-£5,000.00)		Director of Finance (up to £5,000.00)	Director Communities, Planning & Partnerships (up to £5,000.00)	Director Housing & Health (up to £5,000.00)	Executive Director Corporate Services (£5,000.01-£10,000.00)	Cabinet (£10,000.01 +)	Total	No. of Accounts	Reason(s)
22/08/2012					£2,043.64			£2,043.64	7	Deceased/ absconded/ uneconomic to collect
Q2 Totals	£0.00	£0.00	£0.00	£0.00	£2,043.64	£0.00	£0.00	£2,043.64	7	
Q1 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
Overall Total	£0.00	£0.00	£0.00	£0.00	£2,043.64	£0.00	£0.00	£2,043.64	7	

Appendix D- Housing Benefit Overpayments

Summary of Benefit Overpayment Write Offs 01/04/2012-30/09/2012

Date of Write Off	Head of Benefits				Executive Director Corporate Services (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)					
31.07.2012	£157.47	£167.71				£325.18	4	less than 2 wks rent due to death	
"	£124.68	£389.95				£514.63	4	not financially viable	
"	£40.00					£40.00	1	court costs	
"	£6.04					£6.04	1	customer deceased	
"	£5.02					£5.02	1	debt <£35	
"	£76.74					£76.74	31	uneconomical to pursue	
"	£162.66	£319.47	£635.20	£1,528.56	£3,297.34	£5,943.23	10	Departmental error	
"		£253.11				£253.11	1	statute barred	
"		£195.89				£195.89	2	absconded debtor	
31.08.2012	£46.06					£46.06	1	absconded debtor	
"	£31.52					£31.52	17	uneconomical to pursue	
"		£83.58				£83.58	1	less than 2 wks rent due to death	
"	£120.59	£272.36				£392.95	5	Departmental error	
30.09.2012	£57.37					£57.37	3	debt <£35	
"	£145.00					£145.00	4	court costs	
"	£25.73					£25.73	17	uneconomical to pursue	
"	£242.90	£98.91	£1,665.46	£1,449.69	£2,248.57	£5,705.53	8	Departmental error	
"		£152.79				£152.79	2	less than 2 wks rent due to death	
"		£212.58			£5,519.20	£5,731.78	2	bankrupt	
"		£448.27				£448.27	3	not financially viable	
"		£277.81				£277.81	2	absconded debtor	
Q2 Totals	£1,241.78	£2,872.43	£2,300.66	£2,978.25	£11,065.11	£0.00	£20,458.23	120	
Q1 Totals (B/F)	£1,361.70	£6,347.40	£5,554.65	£2,256.61	£6,124.60	£0.00	£21,644.96	153	
Overall Total	£2,603.48	£9,219.83	£7,855.31	£5,234.86	£17,189.71	£0.00	£42,103.19	273	